



Parks and Community Services Employment Opportunity

Job Title:	SPORTS OFFICIAL
Job Type:	Part-time, Temporary/Seasonal
Hourly Rate:	\$15.95 - \$19.95/hour
Work Location:	City of Dublin Sports Grounds
Filing Period:	September 15, 2010 – Open Until Filled
Apply Online:	www.calopps.org
Contact:	Damian.Sandholm@ci.dublin.ca.us (925) 833-6649

The Position

The Sports Official is responsible for officiating a variety of sports league events. This part-time opportunity also serves as official scorer-of-record at such sports events.

Example of Duties

- Interprets and applies official game rules for a variety of playing field sports related to league play.
- Conducts sports contests according to rules of the game and maintain control of the contest.
- Oversees the work of scoring officials to ensure proper timing and scoring of the event; performs as official scorer-of-record.
- Inspects playing field area(s) and equipment prior to play to ensure preparation and safety for play to begin.
- Ensures safety of players and spectators; notifies appropriate City staff regarding necessary repair and/or replacement of play areas/related equipment.
- Completes and submits required forms and reports.
- Builds and maintains positive working relationships with co-workers, other City employees and the public using principles of good customer service.
- Performs other duties as assigned.

Education and Experience

Education: There is no educational requirement for this class; equivalent to completion of three years of high school is desirable.

Experience: Demonstrated experience as field sports player or official.

Knowledge and Abilities

Knowledge of:

- Rules, regulations, procedures, and score keeping as applied to the conduct of a variety of field sport league activities.

Ability to:

- Officiate at a variety of field sport league activities; engage in physical activity.
- Exercise objective judgment in making field sport rules determinations/calls.
- Follow written and oral instruction and communicate in an effective manner.
- Exercise courtesy and tact in dealing with members of the public, spectators, players, and sports and team officials.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Work evenings, weekends, and holidays.

Licenses, Certificates and other Requirements

- At time of hire, must be 16 years of age or older.
- Any offer of employment to an adult who will have direct contact with minors is conditional upon submission of a completed fingerprint screening and a satisfactory background check.
- Current certification in First Aid and CPR
- Possession of a valid California Class C drivers' license and Certificate of Automotive Insurance for Personal Liability.